

SCOTTSDALE AQUATIC CLUB

MEET ENTRY PROCEDURES—PARENTS

1. Coaches review all meets available for training group and send out a notice to parents regarding the meet schedule. Coaches ask parents to “commit” for all meets their swimmer(s) plan to attend during the upcoming season. There will be three seasons: Fall (Aug-Dec); Spring (Jan-April); Summer (May-Aug).
2. Parents need to go into Team Unify and “commit” their swimmer(s) for all meets they plan on attending during the upcoming season.
3. Coaches will enter swimmers into events 3-4 weeks ahead of the meet and send out an email to parents to review. At this time, if anyone who did not “commit” to the meet is now available to attend, send an email to the coach to add the swimmer(s).
4. Final entries will be sent 2-3 weeks ahead of the meet. Coaches will send an email to groups on the Monday prior to entries being sent (Thursday) reminding everyone of their entries. This is the last chance for any changes/additions.
5. Once entries have been sent, no additions, changes or deletions to entries can be made.
6. Entry fees will be billed to your account.